

Business Center

Our business center is open 24 hours located next to the front desk on the lobby level.

Internet Rates (\$3.00 minimum)

- \$.59 per minute
- \$5.00 and \$10.00 pre-paid access cards are available at front desk and can be added to room charges
- \$.50 per page printed from computer

Copier Rates (\$1.00 credit card minimum)

- Color: \$1.40 per copy
- Black and White: \$.35 per copy

Fax Rates (\$3.00 credit card minimum)

- Outgoing Faxes Only
- Local: \$3.00 for first minute (\$1.00 each additional minute)
- Long Distance: \$4.00 for first minute (\$1.00 each additional minute)
- International: \$5.00 for first minute (\$1.00 each additional minute)

Languages offered:

English, French, Spanish, Dutch, Português, Italian

Accepts:

American Express, Master Card, Visa, Discover

Options:

Internet, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Google, View my Images, View my PDF's, Boarding Passes, Restaurants, Hotmail, Yahoo Mail, AOL Broadband, Online Games, Maps, Windows Messenger, Online Messengers

SHIPPING/RECEIVING Due to the space restrictions of the Hotel, it is not possible to store display materials and/or show materials. In the event a small amount of materials are to be shipped to the Hotel in advance of your function, please follow the instructions below:

- 1) We will accept materials 3 days prior to event.
- 2) The Hotel must be notified in advance that materials are being sent. The Hotel must be informed of the quantity, arrival date and shipper at least one working day in advance of the delivery.
- 3) Each piece received must be labeled with: Name of meeting, date of meeting, sales manager responsible for booking your function.
- 4) Groups must make arrangements to ship their materials out the Hotel. The Patron is responsible for sealing and labeling boxes and contacting the shipping company to make the shipping and billing arrangements.
- 5) The Hotel will store properly sealed and labeled materials for up to 3 days following the function.
- 6) A service charge may apply for transport of materials to your function room. They are:
 - a) \$5.00 per box or
 - b) \$50.00 per pallet or
 - c) \$35.00 per hour labor fee

Credit card transactions are encrypted. Personal information is not stored locally.